

## **BUSINESS EFFICIENCY BOARD**

*At a meeting of the Business Efficiency Board held on Wednesday, 18 November 2015 at the Civic Suite, Town Hall, Runcorn*

Present: Councillors Joe Roberts (Chairman), M. Lloyd Jones (Vice-Chairman), J. Bradshaw, Fry, A. Lowe, MacManus, McDermott and J. Stockton

Apologies for Absence: Councillors Cole, Lea and N. Plumpton Walsh

Absence declared on Council business: None

Officers present: E. Dawson, I. Leivesley, C. Lawley, L. Cox and P. Richmond

### **ITEMS DEALT WITH UNDER DUTIES EXERCISABLE BY THE BOARD**

*Action*

#### **BEB20 MINUTES**

The Minutes of the meeting held on 23 September 2015 were taken as read and signed as a correct record.

#### **BEB21 PROCUREMENT STRATEGY 2013-2016 - UPDATE**

The Board considered the report of the Strategic Director – Community and Resources, which provided an update on progress with the implementation of the Council's Procurement Strategy 2013-2016, which included targets and measurements, as at 31 October 2015.

The Council's Procurement Strategy 2013-16 provided a structured approach to procurement, in order to ensure efficient processes were followed which would deliver reduced costs whilst maintaining or improving service delivery.

Members were advised that the Strategy for 2016-2019 needed to reflect the changing local government landscape and the financial challenges being faced. It would be underpinned by the current national direction of travel as highlighted in the Local Government Association's National Procurement Strategy.

**RESOLVED:** That

1) the content and position statement regarding

progress towards targets and measures be noted;

- 2) the creation of a strategy for 2016-2019 for approval by June 2016 be approved.

**BEB22 CORPORATE RISK REGISTER - PROGRESS COMMENTARY**

The Board considered a report of the Strategic Director – Community and Resources, on the progress of actions in the Corporate Risk Register for 2015/16.

The report outlined actions taken in relation to corporate risks for this year.

The Board reviewed the robustness of the Corporate Risk Register and the adequacy of the associated risk management arrangements.

RESOLVED: That the progress on actions be noted.

**BEB23 INFORMATION GOVERNANCE ANNUAL REPORT 2014/15**

The Board considered a report of the Strategic Director – Community and Resources, on the Information Governance (IG) Annual Report for 2014/15 which contributed to the Council's assurance framework and good governance.

Members were advised that there were a number of pieces of legislation and good practice standards that govern the IG arrangements of the Council. The work of IG was primarily based on the requirements of the Local Authority Data Handling guidelines, ISO27001 (standard for information security), Data Protection Act 1998, Freedom of Information Act 2000 and Environmental Information Regulations 2004.

RESOLVED: That the contents of the Annual Report for 2014/15 be noted.

**BEB24 EFFICIENCY PROGRAMME UPDATE**

The Board considered the report of the Strategic Director, Community and Resources, on the progress to date with the Efficiency Programme.

It was noted that since commencing in 2009, the Efficiency Programme, and activity associated with it, had identified savings in the region of over £12.5m. This had

assisted the Council in the difficult task of dealing with the budget gap.

RESOLVED: That the report be noted.

BEB25 SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AND THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

The Board considered:

- 1) Whether Members of the press and public should be excluded from the meeting of the Board during consideration of the following item of business in accordance with Section 100A (4) of the Local Government Act 1972 because it was likely that, in view of the nature of the business to be considered, exempt information would be disclosed, being information defined in Section 100 (1) and paragraph 3 of Schedule 12A of the Local Government Act 1972; and
- 2) Whether the disclosure of information was in the public interest, whether any relevant exemptions were applicable and whether, when applying the public interest test and exemptions, the public interest in maintaining the exemption outweighed that in disclosing the information.

RESOLVED: That as, in all the circumstances of the case, the public interest in maintaining the exemption outweighed that in disclosing the information, members of the press and public be excluded from the meeting during consideration of the following item of business in accordance with Section 100A(4) of the Local Government Act 1972 because it was likely that, in view of the nature of the business, exempt information would be disclosed, being information defined in Section 100 (1) and paragraph 3 of Schedule 12A of the Local Government Act 1972.

BEB26 INTERNAL AUDIT PROGRESS REPORT

The Board considered a report of the Operational Director – Finance, which provided Members with a summary of internal audit work completed since the last meeting of the Board.

RESOLVED: That:

- 1) the update on progress against the 2015/16

Internal Audit Plan be received;

- 2) the completed internal audit reports be noted; and
- 3) the progress made in regard to the implementation of previous internal audit recommendations be noted.

*Meeting ended at 7.45 p.m.*